

ST. LUKE'S LUTHERAN CHURCH FOUNDATION REQUEST FOR FUNDS APPLICATION

Instructions:

1. The Foundation Board strongly recommends that this application be submitted for approval prior to any purchases or expenditures.
2. Fill out form completely and include required signatures (signed by both the requestor and the Council Representative, description of the program/project by which funds are being requested (attach additional pages if necessary), and supporting documentation (e.g. price quotes, estimates, brochures, etc.).
3. Indicate if the request is for money from the Foundation's **General Fund** (used for religious, charitable, and educational purposes which support the ministries of St. Luke's Lutheran Church and are special purchases/expenditures not included in the church's annual budget, operating capital budget, or building fund) or its **P.H.A.S.E. Fund** (used to enrich the Christian social experience of St. Luke's middle and senior high school youth).
4. Submit completed form to office@stlukesbloomington.org or mail/drop off at the church office.

Program/Project Title: _____

Area of Ministry:

_____ Faith Formation _____ Community Life _____ Worship and Music
_____ Missions _____ Stewardship _____ Property _____ Other

Description of Program/Project: _____

Supporting documentation attached? _____ YES _____ NO

Estimated Cost: _____ **Amount Requested from Foundation** _____
Which Fund? _____ General Fund OR
(see instruction #3 above) _____ P.H.A.S.E. Fund

Person Submitting the Request: _____

Signature & Date: _____

Contact Info: Phone _____ Email _____

Council Representative: _____

Signature & Date: _____

Contact Info: Phone _____ Email _____

Revised 3/14/2024